

University of the Arts London
International Summer School
Application Form 2010
(Monday 12th July – Friday 23rd July)



Please complete the form in CAPITALS and return it to info@universityofthearts london.com or fax: 303-379-5671. We will then send you an invoice and instructions about how to pay the fees online by credit card. Your place will be confirmed once we receive full payment.

Family Name _____

First name _____

Male Female

Date of Birth (day/month/year) _____

Nationality _____

Address for correspondence _____

Country _____

Postcode _____

Daytime telephone _____

Mobile _____

Email address _____

Name of your school _____

Which country is your school located in? _____

What qualification are you currently studying? _____

Name of local representative Josephine Auerback

I have read, and I understand and accept, the Booking Terms and Conditions

Signed _____ Date _____



**University of the Arts London
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Booking Terms and Conditions**

Reservation and confirmation

Reservation will only be complete once we receive full course fees. Full payment must be received at least 28 days before the course starts. On receipt of full fees we will send you confirmation of your reserved place on the course.

Payment of fees

All fees are payable in **pounds sterling** and should be made by credit card using our secure online payment system. Alternatively, payment can be made by bank transfer. If you are paying by bank transfer all bank charges must be paid by you. We require a copy of the bank transfer details together with the name and student ID number. Please fax us a copy of this as soon as payment is made.

Cancellation before arrival

You must return the Letter of Confirmation and inform the International Centre in writing at least 28 days before the programme start date if you wish to cancel your place. We will refund your fees in full less an administration fee of £40. If you cancel your place less than 28 days before the start date of the programme, no refund will be made under any circumstances.

Cancellation after arrival and non-attendance

Once the programme has started, no refunds can be made under any circumstances. If you do not arrive to take your course, or if you miss classes due to illness or any other reason, no refund will be given.

Insurance

Once the programme has started, no refunds can be made under any circumstances. Students are therefore strongly advised to take out an appropriate insurance policy to cover themselves against loss of fees as a result of illness, accidents, non-arrival, absence or unexpected termination of their course. Please contact us for advice on suitable insurance cover.

Accommodation

All students will be accommodated at Passfield Hall of Residence, in either a twin or triple room. Room allocations will be made by University of the Arts London. The same price applies to all students, whether they share a room with 1 or 2 other students.